

LANGARA COUNCIL
Minutes of a Meeting
held on Wednesday, September 23, 2015
Room C408 at 1400 hours

Members:

Jim Bowers	Gerda Krause	Roger Semmens (regrets)
Jacqueline Bradshaw	Julie Longo	Viktor Sokha
Lynn Carter	Robin Macqueen (regrets)	Tomo Tanaka
Patricia Cia	Clayton Munro	Stefanie Thomas
Leelah Dawson	Kristine Nellis	Daniel Thorpe
Manpreet Dhanoya (regrets)	Brad O'Hara (regrets)	Lane Trotter, Chair
Margaret Heldman	Dawn Palmer	
Ian Humphreys	Ajay Patel (regrets)	

Guests:

Nisha Ram, Representative, Langara Students' Union (LSU)
John Russell, Chair, Philosophy Department
Laural Vail, Representative, Langara College Administrators' Association (LCAA)

Recorder:

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter welcomed new Council Member V. Sokha, Vice-President, Administration and Finance, and guests L. Vail, new Vice-Chair of LCAA, attending on behalf of P. Robertson, new Chair of LCAA, as a representative of LCAA, and J. Russell. L. Trotter also noted that G. Leelh, representing LSU, might join the meeting at a later time.

1. REVIEW OF AGENDA

The agenda was approved with following revisions:

- add Flood Update as 6. a) I. Humphreys
- move Strategic Plan Update to 6. b)
- move President's Report to 6. c)

2. FOR ACTION

a) Policy B3006 - Intellectual Property

M. Heldman advised that the Intellectual Property Policy was developed by the Scholarly Activity Steering Committee. The Committee had created a number of policies initially for the purposes of Tri-Council eligibility, which the College does have now. As part of that package, the College was committed to creating an Intellectual Property Policy. The Committee, under the lead of J. Russell, worked collaboratively with the Langara Faculty Association (LFA) throughout the project.

J. Russell added that, besides LFA, the consultation also included the legal counsel for LFA, and the legal counsel for the College. Administration and the Committee had reviewed and edited it a number of times before finalizing it and bringing it to the Langara Council. The basic idea was to provide a fairly permissive approach to intellectual property. As a teaching college and to reflect the commitments in the Collective Agreement, Policy B3006 was framed based on the assumption that the instructors and staff at the College are entitled to the intellectual property they created as part of their assigned duties. Exceptions are noted under section 3.3. in the policy document attached to the agenda.

J. Russell thanked L. Carter, B. O'Hara, M. Heldman, the Steering Committee, and the lawyers for their help throughout the process.

Discussions ensued and members' questions were answered.

It was moved by M. Heldman, seconded by P. Cia

THAT, the Langara Council recommends the approval of Policy B3006 – Intellectual Policy to the President.

Carried Unanimously.

3. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on August 25, 2015

The minutes of the meeting held on August 25, 2015 were accepted.

4. STANDING ITEMS

a) Building Update

V. Sokha advised that the new Science and Technology Building project remains on track for the opening in September 2016 although the schedule for completion has been delayed from April 2016 to June 2016. The roof and the structural components of the building are basically done. The project is moving towards the right direction and remains on budget. V. Sokha noted that another round of cost savings on the project was done by re-tendering the landscape package.

Other

V. Sokha advised that 2015/16 budget update will be provided at the Council's October meeting.

b) IT Update

I. Humphreys provided the following IT update:

- New Chief Information Officer (CIO) J. Madan has started on September 1, 2015, is in the middle of creating a new strategic plan for IT moving forward, and will share the plan with Langara Council when ready. I. Humphrey noted that J. Madan was formerly the CIO of Vancouver Community College and has an extensive background in IT in the private sector.

- IT is continuing to work on the IT governance process. A presentation will be given to the Langara Council in the near future. It will clearly outline how to initiate and bring forward IT projects for consideration and what process to follow in order to get a project approved.
- IT was experiencing the usual high volume of help requests at the beginning of a semester. The practice of opening a satellite help desk in the Library using some of our co-op students had proven to be successful and helped to massively reduce the number of tickets IT needed to open.
- As a result of the reorganization of the Instructional Media Services Department, IT now has eight computer support technicians and this is allowing the College to provide much broader time coverage for IT on weekdays between 8:00 AM and 8:00 PM, and Saturdays between 8:00 AM and 5:00 PM. A new phone-in system has been implemented and is allowing people to get more efficient classroom support.
- IT equipment in lecture theatre A130 has been refurbished substantially. Some cabling issues remain to be resolved.
- There have been some delays in the creation of new dual-purpose computer classrooms, which will have specially designed furniture that will allow them to be turned from a computer lab back to a regular classroom by pressing the computer monitor back into the desk. They were scheduled to be implemented in L303 and L304. Due to the unusual design of the Library causing complications in running cables, and the delay of the arrival of the furniture, these new classrooms will not be in place for another few weeks.

5. CURRICULUM ITEMS

a) Education Council Meeting held on June 23, 2015

G. Krause referred to the summary report of the Education Council meeting held on June 23, 2015 attached to the agenda and highlighted the following:

- The existing one-year Engineering Transfer Certificate program allows successful students to transfer seamlessly into second year of UBC's Engineering program. Many international and domestic students were not ready for this rigorous program. The two-year Diploma in Applied Science for Engineering program will offer these students some courses that will help them be successful when moving on to the more rigorous transfer program.
- Nutrition and Food Service Management separated its existing two-year diploma program. Nutrition and Food Service Management (Advanced Standing) is now listed as a separated program option.
- Langara School of Management (LSM) has discontinued its Chinook Business Program, which was designed specifically for Aboriginal learners and will be replaced by a new program to be created with the Aboriginal Studies Department together.
- New course ASIA 1120 - Religions of the East is equivalent to an existing Religious Studies course.
- Engineering Transfer got a few new Applied Science courses that are part of the new diploma.

- New PDD program Web & Mobil App Design and Development was approved previously and is currently running. As courses get developed term by term, they are brought to the Education Council for approval.
- Registrar's Office normally identifies courses that have not been offered for many years and then brings them to Education Council in block for discontinuation.
- Continuing Studies made revisions to some of its certificate programs.

The Education Council summary report for June 23, 2015 was received for information.

6. FOR INFORMATION

a) Flood Update

I. Humphreys debriefed on a flood incident caused by an accidental damage to a sprinkler head on the second floor of the A Building just before 5:00 p.m. on September 22, 2015. Some faculty offices, classrooms, and a Mac computer lab in the A Building were affected by the water damage. The remediation work has begun immediately. While it could take up to four weeks to complete, some less affected classes are expected to move back sooner. I. Humphreys noted that no classes have missed any instructional time, and affected faculty members have all found temporarily shared office space to work.

I. Humphreys thanked all staff and faculty who responded to this incident during the evening of September 22, 2015. J. Yao, J. Wong, J. Madan, T. Tanaka, W. Lannard, and S. Stuart on campus, and C. Munro and J. Smith through teleconferencing established a mini Emergency Operations Centre to develop plans and get things resolved as quickly as they could.

L. Trotter also thanked all people who helped.

Discussions ensued and members' questions were answered.

[N. Ram, Representative, LSU joined the meeting on behalf of G. Leelh]

b) Strategic Plan Update

I. Humphreys advised that the strategic planning process continues. Three focus group sessions had been scheduled to collect input from the college community relative to the draft strategic plan. These sessions were promoted online throughout the summer and through various communication channels. Two sessions would be held on September 23, 2015 and one more on October 1, 2015. An online survey had also been created and promoted throughout the summer and received about 30 responses plus one consolidated response from the IT team.

I. Humphreys noted that some fantastic suggestions and observations about the current plan were received at the first focus group session that had already taken place and the feedback would be incorporated into a new version of the plan, which will be brought back to the community as soon as possible.

In response to a question, I. Humphreys advised that it has not been contemplated to bring some Board members to meet with the college community as part of the process to develop the strategic plan, but he would be open to the President's direction. L. Trotter concurred that this was a good idea and advised that he would work with I. Humphreys to follow up on this.

In response to a question, I. Humphreys advised that more focus group sessions could be scheduled if there was a demand.

c) President's Report

L. Trotter referred to the Memo on President's Report for July – September 2015 attached to the agenda and highlighted the following:

- Unlock the Vault Film Festival was well attended and showcased the amazing work done by faculty and students under the lead of J. Longo and T. Tanaka. L. Trotter noted that he had the opportunity to sit in the debriefing with students prior to screening to see how things work in the creative process.
- L. Trotter thanked Registrar's Office, Student Services Department, all faculty and supporting staff who helped setting up all the informative and fun International Student Orientation, Parent Orientation, and New Student Orientation, which was attended by approximately 1,100 new students.
- Mayor Robertson attended the Studio 58's 50th Anniversary Celebration and proclaimed September 12, 2015 as "Studio 58 Day in the City of Vancouver." L. Trotter thanked all those who helped put up this remarkable event.

L. Trotter noted that he responded positively when he was approached by the granddaughter of A. Holland about finding a space on campus that would be memorial to A. Holland to display the awards A. Holland received over his career.

- L. Trotter was voted as the Chair of BC Colleges (BCC) Council of Presidents for a two-year term. By stepping into this role, he would be looking at the system issues and looking at them from a system perspective and how it impacts the College at the end. His focus would remain on the College. As an example, he would be joining the President of BCC to give a presentation to the Select Standing Committee on Finance and Government Services. One of the issues to be brought forward would be aboriginal education. The current funding level is quite low and Langara receives no funding at this time.

L. Trotter noted that I. Humphreys had made a presentation to the Select Standing Committee on September 21st on behalf of Langara. L. Trotter thanked Communications and Marketing Department for preparing an outstanding presentation document for the College.

In response to a question, I. Humphreys and L. Trotter agreed to share Langara's presentation document to the Select Standing Committee once we received a confirmation from the Committee that the document is not embargoed.

Other

L. Trotter advised that the presidents and chairs of BCC, BC Association of Institutes and Universities (BCAIU), and The Research Universities' Council of British Columbia (RUCBC) would be meeting at the end of September 23, 2015. It is a pre-planning meeting for a larger meeting scheduled at the end of November to develop a shared vision among the 25 institutions. The goal is to have it ready and bring it to the Ministry by Fall 2016.

D. Palmer reminded that the farewell event for B. O'Hara would be held on Monday, September 28, 2015, 3:00 p.m. in C408. L. Trotter encouraged all those who would be available to attend.

L. Trotter advised that the Provost Search Committee would be meeting soon and the committee members include L. Carter, G. Krause, J. Longo, S. McLean, C. Munro, R. Noel, D. Palmer, and himself. L. Trotter thanked all committee members for their participation.

There being no further business, the meeting was adjourned at 2:53 p.m.